PATIENT REGISTRATION FORM

*****Today's Date:*** ____________________ ***Clinic Name:*** ____________________

PATIENT INFORMATION: (Please use full legal name, no nicknames)

***Last Name:** ____________ ***First Name:** ____________ **Middle Initial:** ______

***Address:** ____________________

City: ____________ **State:** ____________ **Zip:** ____________

Home Phone #: (______) ______-________ ***Social Security #:** ____________

***Date of Birth:** ____________ **Age:** ______ ***Sex:** ______ **Marital Status:** ______ **Drivers Lic#:** ______

***Employer Name and Address:** ____________________

____________________ **Work Phone #:** (______) ______-________

E-mail Address: ____________________ **Cell Phone #:** (______) ______-________

Emergency Contact Name: ____________________ **Emerg Phone #:** (______) ______-________

Please tell us how you heard about us: ____________________ ***Referred by*** ____________

GUARANTOR INFORMATION: (List person or insured name responsible for bill - use full legal name, no nicknames)

***Relationship of Guarantor to Patient:** **Self** ____ **Spouse** ____ **Parent** ____ **Other** ____________

***Last Name:** ____________ ***First Name:** ____________ **Middle Initial:** ______

***Address:** ____________________

City: ____________ **State:** ____________ **Zip:** ____________

Home Phone #: (______) ______-________ ***Social Security #:** ____________

***Date of Birth:** ____________ **Age:** ____________ ***Sex:** **Female** ______ **Male** ______

***Employer Name and Address:** ____________________

____________________ **Work Phone #:** (______) ______-________

INSURANCE INFORMATION: (Please allow receptionist to photocopy your insurance ID cards)

IF SOMEONE OTHER THAN PATIENT IS THE INSURED PARTY, PLEASE INCLUDE DATE OF BIRTH FOR CLAIMS

PRIMARY INSURANCE:

Plan Name : ____________________ ***Insured's Name:** ____________________

Insured's Social Security #: ____________________ ***Insured's Date of Birth:** ____________________

***Policy / ID #:** ____________ ***Group #:** ____________ **Eff Date:** ____________

Claims Address & Phone: ____________________

SECONDARY INSURANCE:

Plan Name : ____________________ ***Insured's Name:** ____________________

***Insured's Social Security #:** ____________________ ***Insured's Date of Birth:** ____________________

***Policy / ID #:** ____________ ***Group #:** ____________ *** Eff Date:** ____________

Claims Address & Phone: ____________________

***REQUIRED FIELDS-PLEASE COMPLETE FOR BILLING.** ***ATTACH COPY OF INSURANCE CARDS.**

Please read and sign back of form.

PATIENT REGISTRATION FORM
DISCLOSURES & CONSENTS

Patient Name: ______________________________ **Date of Birth:** ______________
First Name M.I. Last Name

ASSIGNMENT OF INSURANCE BENEFITS:

I hereby authorize direct payment of my insurance benefits to MedicalEdge Healthcare Group or the physician individually for services rendered to my dependents or me by the physician or under his/her supervision. I understand that it is my responsibility to know my insurance benefits and whether or not the services I am to receive are a covered benefit. I understand and agree that I will be responsible for any co-pay or balance due that MedicalEdge is unable to collect from my insurance carrier for whatever reason.

MEDICARE/MEDICAID/CHAMPUS INSURANCE BENEFITS:

I certify that the information given by me in applying for payment under these programs is correct. I authorize the release of any of my or my dependent's records that these programs may request. I hereby direct that payment of my or my dependent's authorized benefits be made directly to MedicalEdge Healthcare Group or the physician on my behalf.

AUTHORIZATION TO RELEASE NON-PUBLIC PERSONAL INFORMATION:

I certify that I have received and read a copy of the MedicalEdge Healthcare Group Patient Information Privacy Policy. I hereby authorize MedicalEdge Healthcare Group or the physician individually to release any of my or my dependent's medical or incidental non-public personal information that may be necessary for medical evaluation, treatment, consultation, or the processing of insurance benefits.

AUTHORIZATION TO MAIL, CALL OR E-MAIL:

I certify that I understand the privacy risks of the mail, phone calls, and e-mail. I hereby authorize a MedicalEdge Healthcare Group representative or my physician to mail, call, or e-mail me with communications regarding my healthcare, including but not limited to such things as appointment reminders, referral arrangements, and laboratory results. I understand that I have the right to rescind this authorization at any time by notifying MedicalEdge Healthcare Group to that effect in writing.

LAB/X-RAY/DIAGNOSTIC SERVICES:

I understand that I may receive a separate bill if my medical care includes lab, x-ray, or other diagnostic services. I further understand that I am financially responsible for any co-pay or balance due for these services if they are not reimbursed by my insurance for whatever reason.

CONSENT TO TREATMENT:

I hereby consent to evaluation, testing, and treatment as directed by my MedicalEdge physician or his or her designee.

PATIENT SIGNATURE: ______________________________ **DATE:** ______________

GUARANTOR SIGNATURE: ______________________________ **DATE:** ______________
(If different from patient)

GUARANTOR NAME (Please Print): ______________________________